

**Notice for Senior Review Advisory Committee meeting
Friday, July 25, 2003**

SUMMARY: The Human Resource Management System Senior Review Advisory Committee (Committee or SRC) will meet in its inaugural session on Friday, July 25, 2003. The SRC is charged with reviewing the work of the Department of Homeland Security/Office of Personnel Management (DHS/OPM) Design Team and providing options to the Secretary of DHS and the Director of OPM for their consideration in establishing the new Human Resource Management System provided for in section 841 of the Homeland Security Act. The entire meeting will be open to the public.

OBJECTIVE: The purpose of this meeting is to (1) welcome and introduce the members of the Committee; (2) receive briefings by senior members of the HR Design Team on the research strategy and status; (3) hold discussions among the SRC members on the guiding principles and system elements for development of human resource system options; (4) discuss and review the template for presentation of the options at future meetings. Following these formal agenda items, the Committee will hear from members of the public.

PUBLIC PRESENTATIONS: Requests to make oral presentations should reach the Designated Federal Official at DHS on or before July 21, 2003. Oral presentations will be limited to approximately 3 minutes to allow sufficient time for any questions from the Committee. Oral presentations may be supplemented by written statements; there is no limit to written statements submitted for the record. If there is insufficient time to honor all requests for oral presentations, the Designated Federal Official (DFO) will work to ensure a full range of views and opinions are heard. Members of the public who wish to file a written statement with the SRC may do so in person or send it to the DFO address provided below. All written submissions will become part of the Committee record and deliberations.

The SRC meeting will be held at the Radisson Barcelo Hotel in the Phillips Room, 2121 P Street NW, Washington, DC 20037 from 8:30 a.m. to 1 p.m.

For information on facilities or services for individuals with disabilities, or to request special assistance at the meeting, please notify the Designated Federal Official as soon as possible by phone or email.

DESIGNATED FEDERAL OFFICIALS: Ms. Kay Frances Dolan, Director Human Resource Policy, DHS, and Ms. Melissa Allen, Senior Human Resource Advisor, DHS, have been designated as DFOs for the SRC. They can be reached on 202-692-4272; KayFrances.Dolan@dhs.gov or Melissa.Allen@dhs.gov. Mailing address is: Department of Homeland Security, Washington, D.C. 20528. Delivery services such as Fedex, UPS, etc. is: Department of Homeland Security, Attn: Under Secretary for Management/CHCO/Melissa Allen, Via: Remote Delivery Site (RDS), 245 Murray Drive, Bldg 410, Washington, D.C. 20528.